

FORWARD PLAN

Compiled on behalf of the Cabinet

Forward Plan published on 18 July 2025

18 July 2025 to 30 November 2025

**For information relating to the Forward Plan or to request a copy in another
format or language please contact:
Governance Support (01803) 207087
Email: governance.support@torbay.gov.uk**

Torbay Council

Forward Plan of Key Decisions

Explanatory Note

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, consultation information, key risks and key opportunities.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Governance Support Team by telephone (01803 207087), email (governance.support@torbay.gov.uk) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Governance Support Team of Torbay Council. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

The Leader of the Council and Cabinet

To request a copy in another format or language phone 01803 207087

Definitions of "significant"

Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of **“incurring expenditure or making of savings which are significant”** if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council's internal resources of more than £250,000;
- (3) In the opinion of the relevant Director, the decision is likely to have a material effect on Council services, including where:
 - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
 - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
 - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Director of Corporate Services the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council's functions;

Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being **“significant in terms of its effects on communities living or working in the area”** if the relevant Director or Assistant Director, in consultation with the relevant Cabinet Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

We want Torbay and its residents to thrive.

We want Torbay to be a place where we have turned the tide on poverty and tackled inequalities; where our children and older people will have high aspirations and where there are quality jobs, good pay and affordable housing for our residents.

We want Torbay to be the premier resort in the UK, with a vibrant arts and cultural offer for our residents and visitors to enjoy; where our built and natural environment is celebrated and where we play our part in addressing the climate change emergency.

The proposals in this Forward Plan help us to deliver this ambition by supporting the delivery of some or all of the following themes:

- community and people;
- pride in place; and
- economic growth.

Forward Plan Contents:

Matter for decision	Expected date of Decision	Decision Maker	Page
Licensing Act 2003, Licensing Policy (Statement of Principles)	11 Dec 2025	Council	1
	11 Nov 2025	Cabinet	
	14 Jul 2025	Cabinet	
Torquay Town Centre Place Vision	19 Aug 2025	Cabinet	3

Licensing Act 2003, Licensing Policy (Statement of Principles)

Licensing Statement of Principles (policy) 2026 – 2031 sets out how Torbay Council intends to apply the processes and procedures when exercising its functions under the Licensing Act 2003.

Wards affected:	All Wards
Consultees:	<p>These will include:</p> <ul style="list-style-type: none"> • The Chief Officer of Devon and Cornwall Police • The Chief Officer of Devon and Somerset Fire and Rescue Service • The Director of Public Health • Residents and businesses of Torbay • Bodies representing businesses • Holders of premises licences and club premises certificates • Bodies representing existing registered clubs • Bodies representing holders of existing premises licences and personal licences • Torbay and South Devon NHS Foundation Trust • Torbay Council: Children's Services • Torbay Council: Planning, Environmental Health and Highways Authorities • The Torbay Safer Communities Partnership • The Maritime and Coastguard Agency • Faith groups via Torbay Interfaith Forum and the Street Pastors • Torbay Development Agency • English Riviera BID Company • Tor Bay Harbour Authority • Community Alcohol Partnership • Best Bar None Torbay
Means of Consultation:	Six week public consultation
Documents to be considered:	<p>There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.</p>

Responsible Cabinet Member and Officer:	Cabinet Member for Adult and Community Services, Public Health and Inequalities (Councillor Hayley Tranter) Director of Adult and Community Services (Anna Coles)
Link to targeted actions:	Community and People; Economic Growth
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Cabinet Cabinet Council
Intended Decision Date:	14 Jul 2025 11 Nov 2025 11 Dec 2025
If you want to make representations contact:	Rachael Hind, Regulatory Services Manager Commercial Environmental Health, rachael.hind@torbay.gov.uk.

Torquay Town Centre Place Vision

The successful bids for Future High Streets Funding, Town Deal, Levelling Up Partnership, Levelling Up Round 3 (LUF3), and the recent direct award through the Plans for Neighbourhoods, in addition to the development sites acquired by the Council since 2019, has created the need to for a place vision that links the funding and assets (development sites) together. This will create a clear vision of how development sites work together to regenerate Torbay as whole.

Wards affected:	All Wards
Consultees:	Invited stakeholders drawn from business and investors within the Town Centre and Harbour, local Ward Councillors as well as statutory authorities.
Means of Consultation:	A series of internal and external meetings.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Cabinet Member and Officer:	Cabinet Member for Place Development and Economic Growth and Deputy Leader of the Council (Councillor Chris Lewis) Director of Pride in Place (Alan Denby)
Link to targeted actions:	Community and People
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Cabinet
Intended Decision Date:	19 Aug 2025
If you want to make representations contact:	David Carter, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR; david.carter@torbay.gov.uk.